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Subject: EMD Weekly Report for November 3, 2016
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Hi Abi – Here is EMD’s weekly report. Please let me know if you have any questions.

Michelle
2-3016

EMD Weekly Report for November 3, 2016

ARA Schedule: Internal Personnel (b) (2)

R9 Lean Six Sigma Graduation Ceremony: Sixty-three employees from Regions 6, 8, 9, EPA Headquarters and the California Department of Toxic Substances Control graduated from Region 9’s Lean Six-Sigma Training program. The November 2nd ceremony included keynote speakers Deputy Administrator Stan Meiburg, Acting DRA Deborah Jordan, ARA Serena McIlwain, and master black belt Michael Moxley of the NASA Glenn Research Center. The California Department of Toxic Substances Control sent representatives to receive certificates and to continue collaboration with Region 9 on Lean projects. After the ceremony, Mr. Moxley presented on “How Lean has Supported NASA Missions.”

EMD Customer Satisfaction Survey: The EMD Customer Satisfaction Survey went out on Tuesday, November 1. The survey is to obtain feedback on how we are doing in meeting customers’ expectations in the past 12 months. It is open until November 15th.

FY17 Laptops Have Arrived: The region purchased an allotment of new laptops using \$200,000 of FY16 year-end funds from OCFO. ISB is finalizing the allocation which will be shared with Divisions next week, along with the proposed rollout schedule.

Ventilation Adjustment Floor Walks: Deliberative Process (b) (5)

OEI Customer Feedback Meeting: Jeff Wells, Acting Director of OEI’s Office of Customer Advocacy, Policy and Portfolio Management visited the Region as part of OEI’s effort to better connect with customers. Jeff met with the IRB management team and Serena, followed by a Q&A session with the R9 Information Resources Advisory Council and IT Staff. We provided Jeff with a list of issues requiring further OEI action.

Non-FTE Work Force Support Exercise: Region 9, along with regions 1, 4, 5, and 7, was

asked to provide data to OCFO related to *Non-FTE Employees* for the Work Force Support workgroup. In the first phase of the data call, HQ is collecting regional data on non-FTE employees (SEEs, Contractors, Academic Fellows/Academic Grantees and Other) and where they are assigned.

Deliberative Process (b) (5)